

MEMORANDUM

To: Executive Directors of DSN Boards; CEOs of Contracted Providers; Day Program Directors; and Employment Specialists

From: Constance Holloway, Esq. *CDH*
Office Director

Date: April 7, 2026

Subject: Employment Services – Individual Training

An Employment Services-Individual training titled, “Employment First, Making It Happen” will be conducted on Wednesday, May 6, 2026, from 9:30 am - 3:00 PM, on the Prisma Health Richland Campus in the lower-level lecture hall of Two Medical Park. **This training is recommended for all new employment staff, those who supervise employment staff**, or anyone interested in a refresher on Employment Services - Individual.

This is an in-person event and spaces are limited. Priority will be given to those who respond first. Lunch will be on your own. Parking is plentiful and free of charge. To access the Lecture Hall, please park in the lower-level parking lot beside Two Medical Park.

Use the link below to register for the training. Registration will end at the close of business on Wednesday, April 30, 2026, or once the training has reached capacity

A map of the Prisma Richland Campus is attached for your convenience. Should you have questions, please contact, Susan.Davis@uscmed.sc.edu or (803) 606-3815.

[REGISTER HERE](#)

Attachment: Prisma Health Richland Campus Map

Medical Park Two
University of South Carolina
School of Medicine
Medical Park Drive
Columbia, SC 29203

 Parking  School of Medicine  PHR Hospital  PHR Hospital Smoke-Free

