

Tri-County Community Mental Health Center

Advisory Board Meeting Minutes

April 20, 2026

Attendance:

Members Present:

Mr. Clifford McBride Mr. Harvell Parnell Ms. Billie Sikes Ms. Angela Johnsn Mr. James Aldridge

Members Absent:

Ms. Sue Mangum-excused

Staff:

Ms. Teresa Meakins-Linn Ms. Crystal Pressley Ms. Deborah Blalock

Topic	Discussion	Follow-Up
Welcome and Introductions	Mr. McBride called the meeting to order at 5:30 pm with an invocation by Mr. Aldridge.	
Corporate Compliance	Crystal discussed the following: Crystal presented the annual Corporate Compliance training to the Board members.	
Approval of the Minutes	Minutes were approved as written on a motion by Mr. Aldridge and seconded by Mr. Parnel. All in favor.	
Budget Crystal Pressley	Crystal discussed the following: Budget Crystal included the March 2026 forecast in the packet. Payroll, expenditures and revenue have been updated based on data for July-March 2026. It is imperative that each billing staff meet PCH, we fully utilize contract doctors and all front office staff obtain and enter accurate insurance information so the center can get paid for the services billed. The Center has requested and utilized 155K in carry forward funds to pay contract medical staff. Crystal will present the FY2027 budget to senior leadership on 5/14/2026.	
Building and Vehicles Crystal Pressley	Crystal discussed the following: Buildings • No updates.	

Policy Review	• Section L Page 01-TCCMHC Accessibility Policy was reviewed. (copy in file) Mr. Aldridge motioned to approve the policy. Ms. Sikes seconded the motion. The motion was carried, and the policy was approved as written.	
Old Business		
New Business		
Director's Report Teresa Meakins-Linn	Teresa discussed the following: <u>Personnel</u> • Summary of actions since our last meeting (did not meet in March due to weather closure) • Dillon clinic front office staff- Ms. Shanique McLaughlin started March 17th. • 1 of 2 vacant clinician positions have been filled in the Chesterfield clinic- Ms. Monica Njoku start date 4/17. • Currently interviewing for Marlboro School based clinician position and Dillon clinician position. • Current positions posted: Marlboro clinic Medical Tech; Chesterfield adult clinician; Highway to Hope chief and clinician positions; IDD position. We are waiting on approval to post for a nurse position in the Dillon clinic. • While we wait to be fully staffed for H2H, those patients are currently being seen in the clinics-mobile crisis, ICT and other staff are filling in and making sure patients are receiving services. • Our RN from our Chesterfield clinic is currently going to Dillon weekly to give injections and take care of Dillon's nursing needs. We are hoping to get the ok to advertise for that position as this is a priority for us to get filled. <u>Data from latest TMI report: (February)</u> • PCH =780.50 hrs. (Jan was 859.28) We are still working with clinical staff to prepare them for the increased PCH expectation beginning in just a few months. The new PCH benchmark for FTE in non-supervisory clinical positions will be 854 (up from 780). • Collaborative Documentation (February TMI) = 88% • Access = 95% • Our Center's YTD # of patients served =1,766 with number of services provided YTD=16,208. The report Teresa ran on 4/17 shows our number of active patients at 1,262. Breakdown by clinic: Marlboro=454; Dillon=461; Chesterfield=347	

	<u>Center Activities/Events/Training/Outreach:</u> • March – April 3rd: Our Center Wellness committee sponsored a spring-themed contest for all staff, “Guess How Many Eggs in the Basket”. Each clinic had a jar filled with chocolate eggs and a sheet for staff to enter their best guess as to the number. Winners were announced on April 3rd and they received the jar of candy and Sonic gift cards as prizes. • 3/6/26: Center’s 2 mobile crisis clinicians completed virtual training- “CAMS” (Collaborative Assessment and Management of Suicidality) • 3/12/26: Our Center HR Coordinator, Rita Oliver participated in Long Middle Schools’s “Career Day”, manning a table with Tri-County resources and information. Approximately 350 students participated in the event. • EHR GO-LIVE! After many months of training and preparation, our new electronic health record (AVATAR) has officially launched in all the Centers. Our Tri-County team just completed our go-live last week (April 13th). As with any major change, especially one with so many moving parts, there were some challenges and bumps throughout the process. Overall, our staff rose to the occasion, with our superusers providing support and guidance on site in the clinics, and Netsmart (the developers) and other key OMH staff providing support virtually via TEAM calls and a command center. We’re excited to finally be on board and will continue to learn as we go with this new system. Teresa is proud of our staff and the way they have worked together and really just rolled with all the changes while continuing to keep our patients as the priority. <u>Upcoming:</u> • 4/22/26: Tri-County’s HR and Clinical Services Chief will be attending • 5/4/26: Spring Total Staffing and Strategic Goals Planning. All staff will be required to attend the morning portion of the Total Staffing, which will be our annual strategic goal planning and development session. The afternoon will be voluntary (staff choosing not to attend will be expected to return to their work locations or take annual leave for that time). Afternoon will consist of Employee Appreciation and Recognition activities to include: a catered lunch, wellness-focused group activities, and the announcement of the TCCMHC Employee of the Year.	
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	• MAY MENTAL HEALTH MONTH- Tri-County is still in the planning phase for our mental health awareness month activities, but we will have something planned in each of our county clinics.	
Deputy Director's Report Deborah Blalock	Ms. Blalock discussed the following: • Dr Bank will be retiring June 1st. Director will be appointed by the Governor's office but no word on who that is as of yet. • Received budget recommendations from Senate. Disappointing in what was recommended. No 988 funding. No recommendation for forensic programming. No asks were really met. Governor's office said they would see what needs to be supported and reserves/one time funding will be used for those programs. • Entire region is now on the EHR. • DOA said new organizational structure should come out soon. • New HR Director-Jay Edwards from Fort Jackson. Lots of HR experience. Will be visiting all Centers. • Teresa will send a document to all board members regarding words/talking points to speak with local delegation.	
Public Comment		
Adjournment	• The meeting was adjourned at 6:20 pm on a motion by Mr. Parnell. • Next meeting will be May 18, 2026, at 5:30 pm.	

Signatures:

Mr. Clifford McBride, Chair

Ms. Tammy Johnson, Administrative Assistant